

**SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT**

**Issued By: D. Anthony Rubin**  
**BID NO.: 18-3095**

**Date Issued: October 23, 2018**

**FORMAL INVITATION FOR BIDS**  
**ANNUAL CONTRACT FOR TERI HAND WIPES**  
**ADDENDUM NO. 1**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, Administration Bldg., 5<sup>th</sup> Floor, San Antonio, TX 78212 will be received until **3:00 p.m., October 29, 2018** and then publicly opened and read aloud for furnishing materials or services as described herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids  
Terms and Conditions of Invitation for Bids

Specifications and General Requirements  
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: \_\_\_\_\_ Firm Name: \_\_\_\_\_  
(Please Print or Type)

Address: \_\_\_\_\_

Signature of Person Authorized to Sign Bid \_\_\_\_\_ City, State, Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_ Telephone No.: \_\_\_\_\_

Fax No.: \_\_\_\_\_

Please complete the following:

Prompt Payment Discount: \_\_\_\_\_% \_\_\_\_\_days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

\_\_\_ Non-minority \_\_\_ Hispanic \_\_\_ African-American \_\_\_ Other Minority (specify) \_\_\_\_\_

\_\_\_ Female Owned \_\_\_ Handicapped Owned \_\_\_ Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: \_\_\_ Partnership \_\_\_ Corporation \_\_\_ Sole Proprietorship \_\_\_ Other (specify) \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

**To report suspected ethics violations impacting the San Antonio Water System, please call 1-800-687-1918.**

This **Addendum no. 1** is being issued for Bid no. 18-9055 for the Annual Contract for Terri Hand Wipes for products sample submittal. Below are the product sample submitted for approval.

Bidder's	Manufacture	Mfg. Part no.	Bidder no.	SAWS Item no.	Item	Approved	Not Approved
Safeway Supply	Berk International		351858	16859	TERI TOWEL		x
HOSEPECO		N/A		16859	TERI TOWEL	x	
NPS CORP			5600	16859	TERI TOWEL	x	
SAFEWAY	TASK BRAND	N-E025IDW	352314		TERI TOWEL	x	

**IT IS NECESSARY TO RETURN THIS ADDENDUM WITH THE ORIGINAL BID DOCUMENTS.**